

College Tutor Job Description

- Work in concert with the College Team to promote a sense of community, as well as to plan, execute, and supervise programs, campaigns, and events all-round the year
- Lend a senior presence for students' gatherings, by attending events within the College
- Participate in planning, arranging, and executing different College events. This may include working with College staff, leading the organisation in particular events, or supporting the student committees in the organisation of their events
- Perform a number of administrative functions to advance the College's aims
- Act as a signpost to College staff where welfare mediation is needed
- Facilitate and run academic related events so as to promote Community welfare and well-being
- Assist the College staff to make sure the common welfare of the College and its student members (resident and non-resident, home and international) are maintained at all times.